

# **Southpoint Minor Hockey Association Board Meeting Minutes**

**Date:** November 5, 2024

**Time:** 7:00 PM

**Location:** SMHA Boardroom

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## **1. Call to Order**

- **Presiding Officer:** Chris Church
  - **Meeting called to order at:** 7:02 PM
  - **Motion to call meeting to order by:** Greg
  - **Seconded by:** Amy
  - **Motion carried.**
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## **2. Attendance**

- **Voting Members Present:**
    - Amy, Krislyn, Steve, Quinn, Tara, Sian, Chris, Mike, Chad, Matt, Greg E
  - **Voting Members Absent:**
    - Greg L, Duff, Mark E, Chris T, Tara L
  - **Quorum Confirmed:** Yes
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## **3. Correspondence**

- Cheques handed over to Chad.
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## **4. Approval of Agenda**

- **Motion to approve by:** Tara
  - **Seconded by:** Greg
  - **Motion carried.**
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## 5. Approval of Previous Meeting Minutes

- **Date of previous meeting:** October 1, 2025
  - **Motion to approve by:** Mike
  - **Seconded by:** Steve
  - **Motion carried.**
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## 6. Declaration of Conflict of Interest

- None declared.
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## 7. Reports

- **Boys Travel:**
  - All travel teams approved.
  - Duff attending TTB/Bluewater meeting.
- **Boys LL:**
  - Tournaments need rescheduling.
  - Players and parents contacted about registration requirements.
  - Mike H to notify Duff regarding travel permits.
- **Girls:**
  - All schedules finalized and uploaded.
  - U22 jerseys incorrect color (red requested, white received).
    - **Action:** Greg Enns to contact Mitch at Sports Excellence to resolve.
  - Krislyn awaiting pictures for Milk sponsorship payments.
- **Treasurer:**
  - No updates.
- **Sponsorships/Fundraising:**
  - Success with sponsorships; still invoicing Desjardins and Dairy Farmers.
  - Need clearer processes for managing sponsorships and fundraising activities.
  - **Action:** Chris C/Sam Lee to add fundraising form to website.
- **Risk/Coaches:**
  - Incident with U13 staff handled by liaison; policy enforced.

- **Action:** Quinn to outline committee structures for the Risk Committee.
  - **Referees & Timekeepers:**
    - No updates.
  - **Clinics:**
    - No updates.
  - **Technology:**
    - TV installation in progress.
  - **Equipment:**
    - Equipment distribution went well.
    - Need more U7-U8 goalie equipment (approx. 8 sets).
    - **Action:** Quinn to reach out to Brians and CCM about sponsorships.
  - **Registrar:**
    - Sian to forward emails to Chad during vacation (starting Nov 16).
  - **IP Director:**
    - 7 teams registered for the Jamboree.
    - **Action:** Mike H to reach out to Essex teams to register.
  - **Ice Scheduler:**
    - No updates.
  - **Tournaments:**
    - 14 teams registered for the Keith Lindsay Tournament.
    - Payments being tracked by Chad.
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## 8. Old Business

- Locks for doors: Pending.
  - Registration decline study: Subcommittee to be formed (Greg, Quinn, Tara).
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## 9. New Business

- Fundraising incentives and clarity for families.
  - Proposed: Free skate sharpening for top fundraiser.
- Adding new members: Invite Dana Tuffin to the next board meeting.

- Motion to approve \$500 for Santa, Tim Hortons, and Christmas party expenses:
    - **Motion by:** Steve
    - **Seconded by:** Tara
    - **Motion carried.**
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## 10. Round Table

- Tara L volunteered to manage Picture Day scheduling.
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## 11. Adjournment

- **Motion to adjourn by:** Mike
  - **Seconded by:** Quinn
  - **Meeting adjourned at:** 8:09 PM
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## Motions and Resolutions

1. Approved \$500 for Santa, Tim Hortons, and Christmas party expenses.
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## Action Items

1. Mike H to let Duff know about checking travel permits.
2. Greg Enns to contact Mitch at Sports Excellence about U22 jersey issue.
3. Amy to get U22 team picture for Krislyn for Milk sponsorship.
4. Krislyn to collect team pictures for other sponsorships.
5. Chris C/Sam Lee to add fundraising form to website.
6. Quinn to outline committee structures for Risk Committee.
7. Quinn to contact Brians and CCM about goalie gear sponsorships.
8. Quinn to post minutes from the past two meetings on the website.
9. Sian to forward emails to Chad during her vacation.

10. Mike H to talk to Essex teams about registering for the Jamboree.
  11. Greg, Quinn, and Tara to establish a subcommittee on registration.
  12. Tara L to schedule Picture Day.
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**Minutes submitted by:** Quinn Bowman

**Date of submission:** Nov 11, 2024

**Approved by:** Chris Church

**Date of approval:** January 14, 2024.

**Next Meeting:** December 17, 2024.